



# Official Syracuse Corvette Club Constitution



(As amended effective January 2023)

### I. NAME

The name of this organization shall be the Syracuse Corvette Club, Inc.

### II. PURPOSE

As Corvette owners, we band together in a social organization for the purpose of gaining information, exchanging ideas, and for the mutual enjoyment of the Corvette sports car.

### III. QUORUM

A quorum, consisting of at least 25 members, must be present to conduct any business at a meeting. **Amended 10/16**

### IV. MEETINGS

The meetings shall be held at a place designated by a majority vote on the following days of the month. **Amended 10/22**

Month	Day(s) of Meeting
January	1 <sup>st</sup> Thursday of the month (Business)
February	1 <sup>st</sup> Thursday of the month (Business)
March	1 <sup>st</sup> Thursday of the month (Business)
April	1 <sup>st</sup> Thursday of the month (Business) and 3 <sup>rd</sup> Thursday of the month (Cruise Night)

May	1 <sup>st</sup> Thursday of the month (Business) and 3 <sup>rd</sup> Thursday of the month (Cruise Night)
June	1 <sup>st</sup> Thursday of the month (Business) and 3 <sup>rd</sup> Thursday of the month (Cruise Night)
July	1 <sup>st</sup> Thursday of the month (Business) and 3 <sup>rd</sup> Thursday of the month (Cruise Night)
August	1 <sup>st</sup> Thursday of the month (Business) and 3 <sup>rd</sup> Thursday of the month (Cruise Night)
September	1 <sup>st</sup> Thursday of the month (Business) and 3 <sup>rd</sup> Thursday of the month (Cruise Night)
October	1 <sup>st</sup> Thursday of the month (Business) and 3 <sup>rd</sup> Thursday of the month (Cruise Night)
November	1 <sup>st</sup> Thursday of the month (Business) and 3 <sup>rd</sup> Thursday of the month (Cruise Night)
December	No meetings scheduled

Meetings shall be held according to the above schedule, with the first meeting of the month (January thru November) being a “business” meeting and the second meeting of the month (April thru November) being a “cruise night”. **Amended 10/19**

The location of the “cruise night” shall be determined by the Cruise Night Committee, with ideas, suggestions and input from the membership. **Amended 10/15**

**V. NOMINATIONS AND ELECTIONS**

1. Nominations for officers shall take place at the first “business” meeting in October. **Amended 10/16**
2. Officers shall be elected at the “business” meeting following the nomination meeting. **Amended 10/16**
3. A member can hold only one office.
4. Election of officers shall commence with the office of the President, continuing with offices of Vice President, Treasurer, Governor, Secretary, Webmaster and Cruise Master. When an individual is elected to an office, their name shall be struck from any subsequent offices on the ballot. If necessary, nominations will be accepted to fill the ballot for any offices that had all nominations struck. **Amended 9/09**

## VI. ELECTED OFFICERS AND THEIR DUTIES

The elected officers and their respective duties shall be as follows:

1. **PRESIDENT:** Shall take charge of meetings, interpret the Constitution, represent the club at civic affairs, and mail membership cards each year. In the absence of the President, the Vice President shall assume those duties. In the absence of the Vice President and President, the Presidential duties shall be assumed by the Treasurer and each subsequent officer thereof in the Treasurer's absence. **Amended 10/15**
2. **VICE PRESIDENT:** Shall maintain a current record of SCC social points and act as the final governing body to all point disputes, work closely with the President in keeping interest and enthusiasm at a high level, maintain retail sales inventory (i.e. name badges, flags, window decals, etc.), order Club merchandise, mail Corporate sponsorship request letters in November of each year and prepare Corporate sponsorship invoices offering different sponsorship levels (i.e. Platinum, Gold and Silver). **Amended 10/15**
3. **TREASURER:** Shall take the responsibility for the collection and disbursement of all finances and keep a written record of all such transactions; as well as the filing of federal Form 990EZ or the equivalent form (income tax return for a not-for-profit entity) with the Internal Revenue Service. The treasurer shall also prepare a report of financial activity from the previous month, which shall be read at the first "business" meeting each month. Written copies of the financial report will be submitted to all Officers and the Historian. Any member may request a copy for review, of any monthly financial statement, budget, Form 990EZ (or equivalent). Expenditures shall be governed by a budget which shall allocate expenditures by category. The budget shall be submitted by the current Treasurer by the May meeting. Any expenditure in excess of \$200.00 not covered under the budget, or needed prior to approval of the budget, shall be voted on by the membership, requiring a "simple majority" vote to be approved. **Amended 10/16**
4. **SECRETARY:** Shall record the minutes of all meetings and distribute those minutes to the elected and appointed officers, maintain an updated e-mail list of members and send out notices to membership, at the direction of the officers. **Amended 10/15**
5. **GOVERNOR:** Shall receive new member applications, issue welcome packets to new members, and maintain and update membership roster in a timely fashion. **Amended 10/15**
6. **WEBMASTER:** Shall maintain the Syracuse Corvette Club's official internet website. Shall add and remove information about the Club or Club functions in a timely manner. **Amended 10/16**
7. **CRUISE MASTER(S):** Shall keep Club abreast of all regional and local car shows and activities, and facilitate Club cruises. **Amended 10/15**

Any elected or appointed officer may be removed from office "for cause", due to malfeasance of duties. In the event of possible malfeasance, the matter shall be discussed by the membership at a "business" meeting, and then voted on at the following "business" meeting. Any vote for removal shall require a two-thirds majority of those members in attendance and no absentee ballots will be considered for such a vote. **Amended 10/17**

The elected officers shall comprise the Board of Directors.

The elected and appointed officers attend the Board of Directors meetings.

Each elected office is for a two-year term. **Amended 9/11**

In the event that an officer decides not to serve the second year of his or her term, s/he shall notify the Board of Directors prior to the next nomination meeting (the first meeting in October) so that nominations can take place for that office. **Amended 9/11**

In the event of a vacated position or resignation of an officer (that being a resignation other than at the end of the first year of office as enumerated in the preceding paragraph), the Board of Directors is empowered to hold a special election to fill the vacated office as soon as possible. **Amended 9/11**

Any officer may run again at the end of his or her two-year term. **Amended 9/11**

## VII. VOTING FOR ELECTION OF OFFICERS

1. A majority vote shall be required to elect any officer.
2. At the October "business" meeting, the Board of Directors shall appoint an Election Committee, who shall have the responsibility of opening and counting the absentee ballots on the night of the election, and who shall also count the regular votes. **Amended 10/16**
3. Members who have paid their dues for that year may vote via presence at the election meeting (the first "business" meeting in November) or via absentee ballot, which must be downloaded from the Syracuse Corvette Club website. (In the event that a member does not have access to a computer, an absentee ballot may be obtained from an elected or appointed officer.) **Amended 10/15**

Such absentee ballots must be properly executed and then placed into a blank inner envelope marked only as, "Absentee Ballot". This sealed "Absentee Ballot" inner envelope shall then be inserted into an outer envelope containing the member's name and return address, sealed and mailed to:

***Syracuse Corvette Club  
Attn: Election Committee  
Post Office Box 5214  
Syracuse, NY 13220-5214***

All absentee ballots must be postmarked no later than seven (7) days prior to the election date. No member running for an office may submit an absentee ballot. The President will pick up absentee ballots from the Post Office box, up until the night of the election, and deliver them to the election night meeting, which shall take place the first "business" meeting in November. In the event that the President is unable to pick up and deliver the absentee ballots, the Vice President shall assume this responsibility. Any absentee ballots that do not meet the afore-mentioned criteria will not be eligible. **Amended 10/15**

(Note: Only one absentee ballot shall be allowed per envelope. Couples must submit separate envelopes.) **Amended 10/15**

4. Any disputes arising as to the validity of the absentee ballots will be determined by the Election Committee. Their decision is final. **Amended 9/09**
5. In the event of a tie, a re-vote will take place at the next business meeting. All original absentee ballots will be discarded and an entire new election process will take place. **Amended 10/15**

## VIII. APPOINTED OFFICERS

**HISTORIAN:** The office of Historian shall be appointed by the Board of Directors and that individual will serve in that position until such time as that individual no longer wishes to serve in that respective capacity. The Historian shall keep records of all old minutes, news clippings, announcements, photographs, etc., pertaining to Club activities. **Amended 10/16**

**PUBLICITY DIRECTOR:** The office of Publicity Director shall be appointed by the Board of Directors and that individual will serve in that position until such time as that individual no longer wishes to serve in that respected capacity. The Publicity Director shall help to promote and advertise club events. **Amended 10/16**

## IX. MEMBERSHIP

1. Any Corvette owner and Corvette owners' spouse/companion is eligible for membership in the SYRACUSE CORVETTE CLUB, INC. Ownership of a Corvette is required only at the time of initiation into the Club. Should the person subsequently dispose of said Corvette, he/she may become a Social member, by approval of a majority of the members present at a "business" meeting. **Amended 10/15**
2. A new member shall be given voting privileges at the time their dues are paid.
3. Any person who has commended himself/herself to the Club may be elected to the Club as an HONORARY member for one year by a simple majority vote of the members present at any "business" meeting. HONORARY members are entitled to all club privileges *except* they shall not have the right to vote or hold office. **Amended 10/16**
4. Members are eligible to hold office, have voting privileges, receive all meeting and event notices, and may display the club emblem. There can be an absentee ballot used by any member.
5. All new members (of one year or less) are encouraged to help organize two events per year. Established members (of greater than one year) are encouraged to help in organizing one event per year.
6. Membership renewals shall be paid by March 31<sup>st</sup> of each year. Any renewing member(s) whose dues are not paid by March 31<sup>st</sup> of each year shall have their name(s) removed from the official SCC roster and their e-mail address(es) removed from the official SCC e-mail distribution list. New members may pay their dues at anytime of the year in which they join and their name(s) and e-mail address(es) shall be added to the official SCC roster and official SCC e-mail distribution list, upon the receipt of their dues payment. **Amended 10/17**

7. Any SCC member or former member, who has not paid their dues for the current year, shall be prohibited from attending, participating, or volunteering at SCC events or functions, until such time as their dues are paid in full. (Note: The Board of Directors, by majority vote, may waive this restriction for “family members” of current paid-up members who may wish to attend or volunteer.) **Amended 10/17**

Any member may be removed from membership “for cause”, due to malfeasance. In the event of possible malfeasance, the matter shall be discussed by the membership at a “business” meeting, and then voted on at the following “business” meeting. Any vote for removal shall require a two-thirds majority of those members in attendance and no absentee ballots will be considered for such a vote. **Amended 10/16**

## X. DUES

1. Dues shall be approved by a two-thirds vote.
2. The SCC annual membership fee shall be \$30.00 per individual or \$45.00 per couple. **Amended 10/15**
3. Honorary members will not have to pay dues.
4. New members who join the club the last Sunday of July of any year up until December 31<sup>st</sup> of that year will not have to pay dues for the subsequent year. For this purpose, a new member is defined as one who has never been a member of the club in the past. This provision is a one-time exception per lifetime for a new member. **Amended 09/12**

## XI. CLUB EVENTS AND POINTS

### SCC Social Points:

1. **SCC Events:** A member will chair or co-chair no more than **three** social events per year for points. Examples of social events are car wash, outing, bowling party, party, picnic, car show, caravan resulting in 100 total miles or more.

Event Chairperson - 20 points.

Co-Event Chairperson - 20 points.

Committee Member/Worker - 15 points.

Day of Show Worker - 10 points.

Members who have registered (i.e. car show) and attend the day of event - 5 points. (as described in # 4 below.)

Members who do not register for an event but attend the event - 1 point.

**Amended 2/05**

2. Meeting attendance - 10 points.
3. Guest appearance or speaker - 10 points. Member shall receive 10 points only once per year.

4. Event attendance - 5 points.
5. Special assistance to the Club in some internal function - 2 to 10 points depending on degree of act and may only be given once during a season (amount to be determined by Club officers).

**Event Chairperson/Co-chairperson:** Shall carry out all duty requirements of SCC and be responsible for arrangements and proper execution of the event. The chairperson must present the results to the Vice President and Webmaster and assure that obligations to SCC are met where applicable before credit for the function may be received. All obligations must be met by an Event Chairperson within fifteen (15) days of the event in order to receive points.

1. The event chairperson/co-chairperson shall carry out all duties required by the SCC. He/she shall be responsible for the arrangements and proper execution of the event. **Amended 10/16**
2. The SCC, if required, shall advance a set amount of money to the chairperson to start an event. This set amount will be regulated by the club Treasurer's budget. **Amended 10/16**
3. Any event, which involves \$350.00 or more, requires both a chairperson and co-chairperson.
4. The chairperson or his/her representative must report all financial transactions with receipts, monthly to the SCC Treasurer until the conclusion of the event.
5. If all or part of the proceeds of the event will result in a donation to a charity or charities, the event committee will select them and the division of the net proceeds. The list of charities and the amounts given to each charity shall be reported to the general membership upon the conclusion of the final accounting of each event. **Amended 10/15**
6. The Vettes at the Beach (VAB) Committee shall make available for sale, any unsold "Vettes at the Beach" merchandise. **Amended 10/15**

## XII. AMENDMENTS

1. A two-thirds vote shall be required to pass an amendment as long as we meet the quorum requirements of Section III. If the quorum requirements of Section III are not met for the Constitution amendment vote, such vote will be deferred to the next "business" meeting that the quorum requirements of Section III are met. **Amended 10/15**
2. Any proposed changes to the Constitution may be considered at the September "business" meeting. **Amended 10/19**

The next "business" meeting shall include:

- a) Discussion limited to the President explaining proposed amendments.
- b) Voting on proposed amendments, or acceptance of the Constitution as it stands in the absence of any proposed amendments.
- c) In the event that the September or October "business" meeting is cancelled, the discussion meeting and the Constitution amendment vote meeting will be carried over to subsequent "business" meetings. **Amended 10/15**
- d) Any Constitution amendments passed will become effective January 1 of the following calendar year. **Amended 2/08**

3. Election of officers, and/or modifications to the Constitution, shall be voted on by a secret ballot. **Amended 10/15**

### XIII. AWARDS

1. Year End Awards shall consist of the following, based upon the Club point system (Article XI)
  - a. Social Awards
    - First place male and female each receives a certificate suitable for framing and free SCC “couples” membership for the following year. Second place male and female each receives a certificate suitable for framing. In the event of a tie, those first place members will have their names placed in a hat and the winner of that drawing shall receive a free “couples” membership for the following year. **Amended 10/15**
2. An Awards Committee, appointed by the officers, shall take charge of the Year End Awards. Additional awards not specified in the Constitution may be presented at the discretion of the Awards Committee, provided the funding for such awards is in the budget.

\* \* \* \* \*